

CITY OF SAN MATEO
RESOLUTION NO. ____ (2022)

RESOLUTION APPROVING ALTERNATIVE PURCHASING PROCEDURE APPROVING CHANGE ORDER NO. 1 WITH CINTAS INC. IN THE AMOUNT OF \$20,000.01 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$120,000

WHEREAS, the City of San Mateo has an existing agreement with Cintas Inc. to provide uniform maintenance services for the Public Works and Parks and Recreation departments; and

WHEREAS, the existing agreement was based on a proposal by Cintas Inc. procured by OMNIA Partners, and with Prince William County Public Schools as the lead agency; and

WHEREAS, OMNIA Partners is a cooperative purchasing organization specializing in public sector procurement; and

WHEREAS, pursuant to San Mateo Municipal Code section 3.60.070(h)(3), the City may use any purchasing procedures approved by the City Council if the City Council makes a finding concurrent with the award of the contract that the procedures are in the best interest of the City; and

WHEREAS, purchasing cooperative organizations such as OMNIA Partners offer competitively priced contracts for goods and services, avoids the administrative burden of completing a request for proposal process, and assures competitive prices are received; and

WHEREAS, based on service use trends to date, the City is anticipated to pay Cintas approximately \$120,000, which is \$20,000.01 more than the annual contract authority of less than \$100,000; and

WHEREAS, the City requests contract authority from City Council in an amount not to exceed \$120,000.00.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, HEREBY RESOLVES that:

1. This change order is not a project subject to CEQA, because it is a governmental fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment (CEQA Guidelines Section 15378(b)(4).)
2. Pursuant to San Mateo Municipal Code Section 3.60.070(h)(3), the approval of Change Order No. 1 is in the best interest of the City because:
 - a. The City has an existing contract with Cintas;
 - b. Cintas has provided uniform maintenance services to the City since fiscal year 2011-2012;
 - c. OMNIA Partners procurement service avoids costs normally associated with the administrative burden of completing a request for proposal process; and
 - d. The OMNIA Partners procurement service assures a competitively priced contract for services.

3. Change Order No. 1 in the amount of \$20,000.01 for a total not to exceed contract total of \$120,000 is approved.